

Rolls-Royce Raynesway Smoke-Free Notice

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Job Title: Head of Purchasing Development
Business Unit: Submarines

NTS Number: 440
Issue: 1
Date: September 2018

For the attention of the Managing Director

Dear Sir or Madam,

Scope/Applicability:

All Suppliers visiting the Rolls-Royce Raynesway facility, Derby.

Introduction:

Rolls-Royce is committed to the health, safety and wellbeing of all our people. As part of our wellbeing policy, it is important that we have in place procedures that encourage a healthy, happy workforce. The introduction of the 'Global Smoke-Free Campus Policy' supports this.

As a result of this there will be no smoking or use of other tobacco products on any Rolls-Royce site by year end.

Ahead of the Company go live our Raynesway facility will enforce this policy from 1st October 2018 in line with the National stop smoking campaign 'Stoptober'

The policy states "all buildings, grounds and vehicles solely owned or leased by Rolls-Royce, including parking areas, bus shelters and recreational facilities. This applies to all employees, visitors and contractors."

Action Required:

As a business that may have employees visiting or working on this site we are informing you of this change to enable you to adequately communicate this to any of your staff, contractors or subcontractors that work on the Raynesway site.

Further communication will follow with respect to the Company roll out.

Please be aware that smoking cessation support is only being offered to Rolls-Royce employees at this time.

Thank you for your support and cooperation.

NTS Category:

General Information / Communication

Authorised by:

Bal Samrai

Head of Purchasing Development